



# AVOIDING PROBLEMS WITH YOUR UI CLAIM

How to ensure timely and accurate  
Unemployment Insurance (UI) benefit payments

## BE HONEST

Intentionally withholding or providing misleading, inaccurate information on a claim for UI benefits is considered fraud, which is punishable by law. Be sure to double check all information you provide is correct, when filing a claim for UI benefits.

### ✓ REGISTER AS A JOBSEEKER

You must file an application with the New York State Department of Labor (NYSDOL) for UI benefits. The easiest way to apply is online at [unemployment.labor.ny.gov](https://unemployment.labor.ny.gov). Each claim is unique and needs to be evaluated by NYSDOL to determine eligibility. During this time, NYSDOL will offer job search services that are designed to help you get back to work as soon as possible.

### ✓ ACTIVELY SEARCH FOR WORK

You must conduct at least three work search activities for each week that you file a claim for benefits. Be sure to keep a record of your work search activities, as your claim may be selected for an audit at any time.

### ✓ DO NOT REFUSE SUITABLE WORK

Refusing a suitable offer of work could result in a denial or delay of your benefit payments.

Visit our website at [dol.ny.gov/unemployment](https://dol.ny.gov/unemployment) if you have additional questions about your claim.

### ✓ REPORT ALL WORK

You must report all hours worked for each week you work when filing for UI benefits, including part-time or temporary work.

### ✓ READ THE INFORMATION PROVIDED

You are responsible for knowing and following New York's UI rules when filing for UI benefits. To prevent errors that may result in an overpayment, you must carefully read all the materials sent to you and respond to requests.



View the UI Claimant Benefit Process Guide